



**Farm Credit**  
C O L O N I A L

**Request for Donation  
Request for Sponsorship**

Return completed form to:  
Colonial Farm Credit  
Public Relations Department  
P.O. Box 727  
Mechanicsville, VA 23111

**Organization Information**

Organization Name:

Contact Person:

Address:

Telephone Number:

E-Mail:

What is the organization's purpose?:

Federal Tax ID#:

Is this a non-profit organization?  Yes  No

**Request**

(please check one)  Request for Funding  Request for Sponsorship

Amount of Request: \$

Request for Products or Prizes:

Request for Employee Time:

What will this request be used for (describe event, special fundraising, any other information that will be helpful in evaluating this request)?

How will this request benefit the agricultural or rural community of eastern Virginia or southern Maryland?

**Relevance to Colonial Farm Credit**

Is one of your organization's leaders or directors a customer of Colonial Farm Credit?  Yes  No

If Yes, what is their name?:

Have we sponsored this event or contributed to this organization previously?  Yes  No

If Yes, when?:

What are the benefits and recognition for Colonial Farm Credit if we donate to your organization or sponsor this event?

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**See attached Request Guidelines before submitting.**

## **Colonial Farm Credit Donation Request Guidelines**

**Colonial Farm Credit welcomes your request for donations of money, products, or employee time. Please complete the attached form in its' entirety and forward to:**

Colonial Farm Credit  
Public Relations Department  
P.O. Box 727  
Mechanicsville, VA 23111

Solicitations by telephone or email will not be considered. You may attach additional information on your organization or event that will help us in evaluating this request.

Our primary considerations in evaluating requests will be:

- Benefit to agricultural producers or rural citizens in the Colonial Farm Credit territory of eastern Virginia and southern Maryland.
- Benefit to Colonial Farm Credit customers
- Benefit to Colonial Farm Credit

We will not consider requests from:

- Political campaigns or elections
- Organizations that do not serve individuals in our territory